**CAMPUS RESIDENCES LIMITED**

**HAMPSTEAD APARTMENTS (3 / 5 bed) - INVENTORY**

This is the official record of the contents of your accommodation at the time you take possession of it. You must check the contents and condition of the accommodation and note any discrepancies / defects on the form (e.g. stains on carpet, damage to light fittings, marks on paintwork and walls etc.). Failure to do so will result in the Occupier(s) being charged with these defects on vacating the Unit. Please sign the inventory after inspecting apartment and return to reception within 24 hours of arrival.

## Apartment: \_\_\_\_\_\_ Room: \_\_\_\_ Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_

### Kitchen / Sitting Room Bedroom

Fridge/Freezer 1 Single/ Double bed 1

Cooker 1 Wardrobe 1

Electric Kettle 1 Desk 1

Electric Toaster 1 Desk chair 1

Microwave 1 Desk lamp 1

Kitchen Table 1 Blinds

5 kitchen chairs 5 Duvet 1

Sofas 2 Pillow 1

Dust Pan/brush 1 Mattress Protector 1

Coffee table 1 Carpet

Rubbish Bin 1 Light Fittings

Blinds (Ground Floor) 1 Paintwork

Curtains

Carpets **Bathroom**

Fire extinguisher 1Shower cubicle 1

Fire Blanket 1 Shower curtain 1

Light fittings Toilet 1

Paintwork Wash Hand basin 1

Mop/Bucket 1 Mirror 1

Vacuum cleaner 1 Toilet Roll Holder 1

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### Corridor

Light fittings

Carpet/ paintwork

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**Signed (Resident): Date:**

Note: Maintenance can be entered online at <https://www.dcu.ie/estates/helpdesk/Login.aspx>